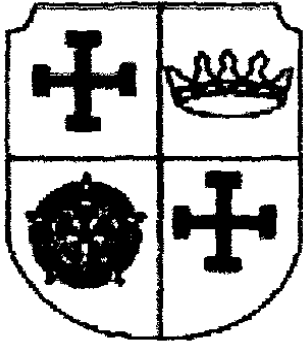


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU
Tel: 01772 304841
www.whittlelewoodsparishcouncil.org.uk
clerk@whittlelewoodsparishcouncil.org.uk

3rd January 2023

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 9th January 2023, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 9th January 2023

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Single storey rear extension (following demolition of existing rear projection)

Reference 22/01318/FULHH | Alternative Reference PP-11799575

Application Validated Sat 24 Dec 2022 | Status Awaiting decision

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Construction of media wall, roof canopy and outbuilding all to rear of the property

Reference 22/01292/FULHH | Alternative Reference PP-11779821

Application Validated Wed 21 Dec 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

145 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Replacement and enlargement of dormer to front, new dormer to rear, internal alterations and alterations to external openings

Reference 22/01279/FULHH | Alternative Reference -

Application Validated Mon 19 Dec 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Shaw Hill Lodge Dawson Lane Whittle-Le-Woods Chorley PR6 7DT

Demolition of existing conservatory, single store rear extension with balcony and decking, roof alterations including hip to gable conversions with front and rear dormers. Conversion of detached double garage in to games room.

Reference 22/01226/FULHH | Alternative Reference PP-11722786

Application Validated Tue 13 Dec 2022 | Status Awaiting decision

No plans provided – Dcon contacted to request plans

Jubilee Service Station 65 Preston Road Whittle-Le-Woods Chorley PR6 7PG

Single storey extension to the side (north eastern) elevation of existing retail building

Reference 22/01239/FUL | Alternative Reference PP-11730612

Application Validated Wed 30 Nov 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the

*property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.
Please ensure that the sight lines need checking for vehicles exiting the site.*

Granted

16 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak T4 - Pruning of overhanging branches to provide 1.5 metres clearance from house, conservatory and garage

Ref. No: 22/01112/TPO | Received: Thu 20 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Granted

Amari Haven 113 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods) 1987, Chorley BC TPO 12 (Whittle-le-Woods) 1996: T1 Oak - Pruning back of branches overhanging property (and neighbouring property) by 2 metres and crown raise by 2 metres; T2 Oak - Removal of lowest large branch growing down into the garden; T3 Oak - Crown reduction of 1.5 metres

Ref. No: 22/01105/TPO | Received: Tue 18 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Granted

20 Paradise Close Whittle-Le-Woods Chorley PR6 7TW

Replacement and raising of roof, rear dormer, front roof lights and changes to first floor windows

Ref. No: 22/01089/FULHH | Received: Thu 13 Oct 2022 | Validated: Thu 13 Oct 2022 | Status: Granted

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Application to discharge condition no.11 (SAP assessment) (for plots 3, 4, 5 and 6 only) of outline planning permission ref: 13/01055/OUTMAJ (Outline application (specifying the access) for residential development comprising up to 83 dwellings with vehicular access to be taken from Royton Drive)

Ref. No: 22/00992/DIS | Received: Thu 15 Sep 2022 | Validated: Wed 28 Sep 2022 | Status: Granted

2 Gorse Close Whittle-Le-Woods Chorley PR6 8LE

Single storey extension to side elevation (following demolition of existing conservatory), pitched roof over existing flat roof to garage, lowered front eaves, additional dormer to front elevation and pitched roof over existing front and rear dormers, extension of existing dropped kerb to facilitate off road parking and elevational alterations including render

Ref. No: 22/00846/FULHH | Received: Wed 03 Aug 2022 | Validated: Wed 03 Aug 2022 | Status: Granted

133 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Single storey rear extension

Ref. No: 22/00750/FULHH | Received: Thu 07 Jul 2022 | Validated: Thu 07 Jul 2022 | Status: Granted

Other

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Notification of a proposed single storey rear extension measuring 4.02m, with eaves height of 2.5m, and a maximum height of 3.48m (following demolition of existing extension)

Ref. No: 22/01214/PDE | Received: Thu 24 Nov 2022 | Validated: Thu 24 Nov 2022 | Status: Withdrawn

6. Matters Arising

Budget discussions and agreement of precept

Neighbourhood priority project ideas – (North West Parishes & Chorley North deadline 02/02/23, meeting 09/02/23) and (Eastern Parishes deadline 13/02/23, meeting 20/02/23)

Central Lancashire Preferred Options Consultation – publicised on website and social media. Leaflet drop suggested by Cllr Newall – email attached.

New Carols suggested by Chorley Silver band

7. Clerks Update

Hill Side Crescent Defib now unavailable due to expired ancillaries. Awaiting replacements.

8. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-107	Easy Websites	Monthly payment	-£27.60
bacs	22/23-108	Employee 1	January Salary	-£762.98
bacs	22/23-109	Employee 2	January Salary	-£461.13
dd	22/23-110	LLC Pension	Pension payment	-£379.92
bacs	22/23-111	Steve Limmer	Removal of Christmas Tree 2022	-£100.00
bacs	22/23-112	Carvers Trees	Christmas Tree Removal 2022	-£520.00
bacs	22/23-113	Inghams Trees	Christmas Tree Removal 2023	-£100.00
bacs	22/23-114	TreeXpert	Tree Works on Canal Basin	-£1,620.00
dd	22/23-115	PWLB	Loan Payment	-£2,519.98

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

9. Any Other Business

Venue for next meeting

10. Confidential Items

Staffing Committee feedback

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/01/2023		Payment	dd		22/23-107	Easy Websites	Monthly payment	-£ 27.60
28/01/2023		Payment	bacs		22/23-108	Employee 1	January Salary	-£ 762.98
28/01/2023		Payment	bacs		22/23-109	Employee 2	January Salary	-£ 461.13
17/01/2023		Payment	dd		22/23-110	LLC Pension	Pension payment	-£ 379.92
09/01/2023		Payment	bacs		22/23-111	Steve Limmer	Removal of Christmas Tree 2022	-£ 100.00
09/01/2023		Payment	bacs		22/23-112	Carvers Trees	Christmas Tree Removal 2022	-£ 520.00
09/01/2023		Payment	bacs		22/23-113	Inghams Trees	Christmas Tree Removal 2023	-£ 100.00
09/01/2023		Payment	bacs		22/23-114	TreeXpert	Tree Works on Canal Basin	-£ 1,620.00
27/01/2023		Payment	dd		22/23-115	PWLB	Loan Payment	-£ 2,519.98
January Totals								-£6,491.61

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39	-£23.00			-£8,092.21	£577.79
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00	£0.00			£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65	-£1,604.03			-£19,255.50	£4,744.50
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,519.98			-£5,039.96	£0.04
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00	£0.00			-£4,024.11	£14,225.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00	£0.00			-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00	£0.00			-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00	£0.00			-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03	-£720.00			-£2,215.03	£1,284.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£0.00	£0.00			£392.01	£392.01
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84	-£274.60			-£4,305.11	-£4,305.11
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00	£34,558.01	£34,558.01
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	£0.00	£0.00	-£51,764.54	£26,295.46
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00	-£159.25	-£1,350.00		-£11,367.57	-£11,367.57
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£162,016.38
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06	£452.90		
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32	£267,707.32		
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	-£1,350.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00
Unpresented Payments					-£1,800.00			-£746.09		-£1,328.91					
Unpresented Receipts				£59,070.00		£1,800.00		£1,046.09	£1,696.38		£1,328.91				
Balance at month end				£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,100.22	£261,668.61	£0.00	£0.00